AY2024 Kyushu University Inamori Frontier Program
Instructions for Completing Application Documents

> Among the documents to be submitted, complete the following two documents according to these instructions.
>
> • Application Document 1. (Applicant Information Sheet) (in specified format, Excel file)
>
> • Application Document 2. (Research Information Sheet) (in any format, PDF file)
>
>   * Must be produced in the applicant's desired language, either <u>Japanese or English</u>.
>
> Please complete the documents carefully. Application documents containing significant errors might be excluded from the screening.

1. Application document 1. (Applicant Information Sheet)

• Produce in the specified format (Excel file).

• Do not change the file format. If there is not enough space to enter your information, you may change the row height to a larger setting. This is the only change that will be accepted.

• After completing the document, set the file name to "Application Document 1. (XX XX)" (XX XX = applicant's full name) and submit <u>as-is in Excel format</u> (do not convert to PDF).

• Enter or select each item in the document as follows.

1. Basic Information About Applicant

(1) Name

    Accurately enter the full name of the applicant.

(2) Date of birth (A.D.)

    Enter your date of birth according to the western calendar with four-digit year.

    Age as of 2024.4.1 will be automatically displayed to the right, do not edit or enter anything in that space.

(3) Gender

    Select your gender (male, female, neither, or decline to answer) from the pull-down menu.

(4) Nationality

    Enter your nationality (name of country).

(5) Phone number

    Enter a phone number at which you can be reached.

(6) Email address

    Enter an email address at which you can be reached.

(7) Current residential address

Enter your current residential address, starting with the postal code.

(8) Academic degree

Enter the title of your degree, the awarding institution, and the date awarded according to the western calendar with four-digit year.

Example) Doctorate (Engineering) Awarded by: XXXX University, Date awarded: 1988/1/1

(9) Name of your current institution and your job title

Accurately enter the name of the institution with which you are currently affiliated and your job title in their respective spaces.

If you are affiliated with multiple institutions and/or have multiple job titles, please enter whichever is your main focus. You may enter only one.

Example) Affiliated institution: Field of XX, Faculty of XX, Institute of XX, XX University
Job title: Assistant Professor

(10) Periods of suspended research (only if applicable)

If there was any set period of time in which you suspended your research due to personal reasons such as childbirth or parenting, these are the spaces to enter it. In the space titled "Duration (years)" enter the (cumulative) period of suspension in years (round down for six months or less, up for seven months or more), and in the "Explanation" space enter the reason(s) for the suspension along with the applicable period.

Example) Period (Years): 3
Explanation: Maternity & childcare leave (2013.4.1-2015.3.31, 2019.4.1-2020.6.30)

* You cannot count the periods which is not directly related to childbirth or parenting (e.g., working in another industry).

2. Information About Applicant's Research Papers

(11) e-Rad Researcher ID No.

Enter your e-Rad Researcher ID No. (eight digits). If you do not have one, leave this space blank.

(12) researchmap ID

Enter your researchmap ID (ten digits). If you do not have one, leave this space blank.

(13) Scopus Author ID

Enter your Scopus Author ID (ten digits). If you do not have one, leave this space blank.
(The ten digits at the end of the URL for each author's page on Scopus)

(14) ORCID iD

Enter your ORCID iD. If you do not have one, leave this space blank.

(15) Number of peer reviewed original papers as first/corresponding author

Enter the number of peer reviewed original papers for which you were either first author or corresponding author.

(16) Number of peer reviewed original papers as author other than first/corresponding author

Enter the number of peer reviewed original papers for which you were an author other than the first author or corresponding author.

* Please enter (15) and (16) only for original papers. For books and other achievements, you can enter in "(4) Research Achievements" in Application Document 2.

(17) URL of website with other information about applicant

If there are any other websites that display information about your research such as Google Scholar or ResearchGate, please enter the corresponding URLs here.

3. Information About Acceptance and Screening

(18) Desired faculty/department for acceptance

Enter your first through third choices for the faculty or institution (Accepting faculty) where you wish to be accepted as the location for your research activities. (Select the faculty (left side) and department (right side) from the pull-down menus.)

For a list of graduate schools and departments at Kyushu University, see the "(Reference) List of Faculty" tab on the Excel sheet for Application Document 1.

* Be sure to select not only the faculty (left side) but also department (right side).

Example)
1st choice: Faculty of Engineering, Department of Chemical Engineering
2nd choice: Faculty of Engineering, Department of Applied Chemistry
3rd choice: Faculty of Engineering Sciences, Department of Advanced Materials Science and Engineering

(19) Desired Classification for Screening

Among the screenings, document screenings (1st & 2nd screenings) are divided into three classifications A, B, and C as indicated below. Select your desired classification from the pull-down menu.
A. Humanities; Social Sciences; Arts
B. Science and Engineering
C. Medical, Dental, and Pharmacological Studies; Agriculture; Life Sciences

(20) Grants-in-aid for Scientific Research (KAKENHI) review section close to your field of specialization

From the pull-down menus, make all selections for broad section, medium-sized section, and basic section, for three KAKENHI review sections close to your research field.

For a list of KAKENHI review sections, see either the "(Reference)Examination Category" tab on the Excel sheet for Application Document 1., or the Japan Society for the Promotion of Science website below.

https://www.jsps.go.jp/file/storage/grants/english/e-grants/data/09/2023/r5_8_kobo_e.pdf#page=114

Example)

1st: Broad Section D, Chemical engineering and related fields,
     Chemical reaction and process system engineering-related

2nd: Broad Section D, Chemical engineering and related fields,
     Catalyst and resource chemical process-related

3rd: Broad Section D, Materials engineering and related fields,
     Composite materials and interfaces-related

2. Application Document 2. (Research Information Sheet)

• Any format is acceptable (no format is specified)

• Set the file name to "Application Document 2. (XX XX)" (XX XX = applicant's full name), and submit as a PDF file (check that text, diagrams and/or charts, and other parts are not missing or garbled after converting to PDF).

• There is no specified requirement for text size or font.

• If you are using diagrams and/or charts, they can be either in color or black & white. Make sure they are clearly visible.

• Enter information for all five items (1) through (5) below. Do not enter anything in items other than these. Please follow the instructions in (1) through (5) below for what to enter in each item and how to enter it.

(1) Overview of Past Research

• For the overview of your research activities until now, enter an easy-to-understand description up to two pages in length using diagrams and/or charts, etc.

• Use simple expressions so that researchers from other research fields can generally understand what you are describing.

• Include the following information.

    - Global trends in this research field and significance to the world
    - Points in which your research was innovative in its field and other key points

(2) Detailed description of your Research Plan for After Starting the Position

- Enter an easy-to-understand description <u>up to two pages in length</u> using diagrams and/or charts, etc.
- Use simple expressions so that researchers from other research fields can generally understand what you are describing.

- Include the following information.

    - Research purpose, research methods, research description
    - Ingenuity and importance of this research
    - The contributions and impact that this research will have

(3) Aspirations as an Inamori FP Faculty Member

- Enter an easy-to-understand description <u>up to one page in length</u>.
- Include the following information.

    - What you are eager to work on during the employment period
    - What you wish to achieve as an Inamori FP Faculty Member
    - What you wish to acquire on your path to becoming a top researcher

(4) Research Achievements

- <u>Give a number to each item.</u> (Re-number items for (1)~(5). Example. (1) 1..., 2..., 3... (2) 1..., 2...)
- Enter in reverse chronological order starting with the most recent (descending order).
- Only list efforts for which you played a central role. <u>Underline mentions of yourself.</u>
- If there are large numbers of authors, you can list some of the primary authors and leave out the rest.
  (when leaving out names of authors, indicate "In order of appearance/total number of authors.")
- Enter information as indicated in the five items below. Items may not be altered, deleted, or added.
  For any items which do not apply to you, enter "None."

| (1) Papers and other articles which have been published in academic journals, etc. |

- <u>Enter peer reviewed original papers/review articles/books with a separate entry for each.</u>
  For peer reviewed original papers and review articles, <u>enter first author or corresponding authors/authors other than those, books with a separate entry for each</u>.
- For peer reviewed original papers and review articles,
    - Enter <u>only those which have been published or accepted</u>.
    - <u>Enter the titles of the papers, names of the authors, name of the publication in which it</u>

appeared, volume number, and year published (western calendar four-digit year).

• For books,
   - Exclude textbooks, abstracts from academic conferences, and lecture summaries.
   - Enter only those which have already been published, or which have been confirmed to be published.
   - Enter the names of the books, names of the authors, and year published (western calendar four-digit year).

• For offprints of major papers and books submitted separately, enter a ★ mark after the serial number.

(2) Presentations at international academic conferences and symposiums

• Enter oral and poster presentations separately.

• Enter the titles, author names, and the names, locations, and month/year dates of international conferences where the presentations were made. Insert a checkmark (○) for the presenter(s).

• For invited lectures, enter a ☆ mark after the serial number.

(3) Patents, etc.

• Clearly indicate patents that are pending, published, or acquired. However, if you cannot share details about patents that are pending, summaries will be acceptable.

(4) Awards received, etc.
(5) Other details

(5) Status of Acquiring KAKENHI and Competitive Funding

• Enter in reverse chronological order starting with the most recent (descending order).

• Enter only what you have already acquired at the current time.

• Only list projects for which you were the principal investigator.

• Competitive funding in other countries is also applicable.